

**Barton House Barn, Church Lane, Shutford, Banbury, Oxfordshire,
OX15 6PG, United Kingdom**

BOOKING FORM

PLEASE PRINT THE FORM, COMPLETE, SIGN AND SEND WITH PAYMENT TO:
Guy Heathcote, Barton House, Church Lane, Shutford, Banbury, Oxfordshire, OX15 6PG, UK
TELEPHONE: +44 (0) 1295 788597

FULL NAME	<input type="text"/>	
EMAIL	<input type="text"/>	
ADDRESS	<input type="text"/>	
HOME TEL NO	<input type="text"/>	MOBILE NO <input type="text"/>

NUMBER OF ADULTS IN YOUR PARTY	<input type="text"/>	NUMBER OF CHILDREN IN YOUR PARTY	<input type="text"/>
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DATE OF ARRIVAL	<input type="text"/>	DATE OF DEPARTURE	<input type="text"/>
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RENTAL COST	£	<input type="text"/>
DEPARTURE CLEANING	£	25
TOTAL RENTAL AMOUNT DUE	£	<input type="text"/>
REFUNANDABLE SECURITY DEPOSIT	£	150
TOTAL AMOUNT DUE (including Security Deposit)		<input type="text"/>

PAYMENT TERMS

INITIAL NON-REFUNDABLE DEPOSIT (25% WITH BOOKING)	£	<input type="text"/>
BALANCE DUE 6 WEEKS PRIOR TO ARRIVAL	£	<input type="text"/>

I HAVE READ YOUR TERMS AND CONDITIONS ATTACHED TO THIS DOCUMENT AND ACCEPT THEM ON BEHALF OF ALL MY PARTY WHO WILL BE STAYING IN THE PROPERTY, ON WHOSE BEHALF I AM DULY AUTHORISED TO MAKE THIS AGREEMENT. I AM OVER 25 YEARS OF AGE.

DATE	<input type="text"/>	SIGNED	<input type="text"/>
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NOTES

Amounts due can be paid by electronic transfer or cheque (see Booking Terms for details).
In the case of overseas visitors, a copy of the Client's passport must be attached to the Booking Form.
Oil and Electricity are included in the rental cost.
Arrival times at the property are between 1600hrs and 1900hrs (local time) unless agreed otherwise with the Owner.
Departure time on the last day of rental is before 10am (local time) unless agreed otherwise with the Owner.
Arrival information will be provided in advance of the Arrival Date.
A security deposit of £150 is payable. This will be returned to you (by cheque or electronic transfer) shortly after departure provided that the property is left in the same condition that you found it in on arrival. (Please note that there may be a bank charge for any refund of security deposit sent to a non-sterling bank account.)
If you break something in the property (e.g. a glass or plate) please replace it with something similar before you leave.
Please note that this is a NO SMOKING property & NO PETS are allowed. Failure to comply with these requirements will result in the full amount of the Security Deposit being forfeited.

BOOKING TERMS & CONDITIONS

1. The property, known as Barton House Barn, Church Lane, Shutford, Banbury, Oxfordshire, OX15 6PG, UK ("the Property") is offered for holiday rental, subject to confirmation, by Guy & Sophie Heathcote ("the Owner") to the renter ("the Client").
2. To reserve the Property, the Client should complete and sign the booking form and return it together with payment (by electronic transfer or cheque) of the initial non-refundable deposit (25% of the total amount due) and in the case of an overseas visitor a copy of the Client's passport. By completing the booking process the Client is confirming that he/she is over 25 years old and is willing and able to take responsibility for all persons who will stay in the property ("the Client's party"). The Booking Process can be completed 'online' via a 3rd party website, and by ticking the relevant box, the Client agrees to be bound by these terms and conditions. Following receipt of the booking form and initial non-refundable deposit, the Owner will send a confirmation email. This is the formal acceptance of the booking.
3. The balance of the total amount due is payable not less than six weeks before the start of the rental period. If payment is not received by the due date, the Owner reserves the right to give notice in writing that the reservation is cancelled. The client will remain liable to pay the balance of the rent unless the Owner is able to re-let the property. In this event, clause 5 of these booking conditions will apply. Reservations made within six weeks of the start of the rental period require full payment of the total amount due (inclusive of the £150 Security Deposit) at the time of booking.
4. A security deposit of £150 for the rental period is required in case of, for example, damage to the property or its contents. However, the sum reserved by this clause shall not limit the Client's liability to the Owner. The Owner will account to the Client for the security deposit and refund the balance due within two weeks after the end of the rental period.
5. The initial deposit is non-refundable. Subject to clauses 2 and 3 above, in the event of a cancellation, refunds of any other amounts paid will be made if the Owner is able to re-let the Property, and any expenses or losses incurred in doing so will be deducted from the refundable amount. The Client is strongly recommended to arrange a comprehensive travel insurance policy (including cancellation cover) and to have full cover for the party's personal belongings, public liability etc, since these are not covered by the Owner's insurance. Should the Client need to make a claim through his / her insurance company, the Owner will assist where possible.
6. The rental period shall commence at 4.00pm on the first day and finish at 10.00am on the last day. The Owner shall not be obliged to offer accommodation before the time stated and the Client shall not be entitled to remain in occupation after the time stated.
7. Arrivals should be between 1600hrs and 1900hrs unless otherwise agreed with the Owner.
8. On arrival, the Owner will hand over the keys and agree the inventory. If the Client is delayed and unable to be at the property at the pre-agreed time the Client must contact the Owner to agree a later time, giving the Owner adequate notice. Decisions about very late arrivals (after 11.00pm) are at the discretion of the Owner.
9. The maximum number to reside in the Property must not exceed the number specified on the booking form.
10. The Client agrees to be a considerate tenant and to take good care of the Property and to leave it in a clean and tidy condition at the end of the rental period. The Owner reserves the right to make a retention from the security deposit to cover additional cleaning costs if the Client leaves the Property in an unacceptable condition. The Client also agrees not to act in any way which would cause disturbance to those resident in neighbouring properties.
11. The Owner is entitled to ask the Client to leave the property without any refund if in his/her opinion the behaviour of the Client and/or the Client's party and/or any member of the Client's party or visitors is unacceptable.
12. The Owner shall be allowed access to the Property at any reasonable time during any rental period.
13. Whilst every care is taken to provide an accurate description of the property, from time to time there may be alterations made. The Client must accept that no refunds are available for such discrepancies.
14. The Client shall report to the Owner without delay any defects in the Property or breakdown in the equipment, machinery or appliances in the Property, and arrangements for repair and/or replacement will be made as soon as possible.
15. The Owner shall not be liable to the Client:
 - For any temporary defect or stoppage in the supply of public services to the Property, nor in respect of any equipment, machinery or appliance in the Property;
 - For any loss, damage or injury which is the result of adverse weather conditions, riot, war, strikes or other matters beyond the control of the Owner;
 - For any accident or injury to the Client, any member of the Client's party or visitors, loss or damage to any personal goods or property, travel delays, burglary, theft, nearby building works, noisy neighbours, bad weather conditions, disturbance, traffic congestion, transportation strikes and anything else that causes a loss of enjoyment of the property;
 - For any loss, damage or inconvenience caused to or suffered by the Client if the Property shall be destroyed or substantially damaged before the start of the rental period and in any such event, the Owner shall, within seven days of notification to the Client, refund all sums previously paid in respect of the rental period.
16. Under no circumstances shall the Owner's liability to the Client exceed the amount paid to the Owner for the rental period.
17. The payment of the initial non-refundable deposit indicates the Client's acceptance to the above terms and conditions.
18. Cheques should be made payable to G.Heathcote. Electronic transfers should be sent to HSBC Bank plc, Account Name: G.D.Heathcote; Account Number: 61746138; Sort Code: 40-09-02; please use your surname as a reference. If required, the IBAN Code is GB19MIDL40090261746138 and the SWIFT / BIC code is MIDLGB22.

This contract shall be governed by English law in every particular including formation and interpretation and shall be deemed to have been made in England. Any proceedings arising out of or in connection with this contract may be brought in any court of competent jurisdiction in England.